



2008-2009 Senior Player

MANITOBA

INDOOR

REGISTRATION PACKAGE

Please read ALL information inside...



**MANITOBA SOCCER ASSOCIATION
REGISTRATION INFORMATION**



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NOTE: All of the documents contains a summary of regulations that apply to senior player registration and is for information only. The MSA and CSA Rules and Regulations must be referred to for final authority.





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REGISTRATION INFORMATION

1. INDOOR REGISTRATION PROCEDURE

NEW FOR 2008 – 2009 INDOOR – The Manitoba Soccer Association is moving toward an online database registration and as such we may require your team roster to be entered electronically into the database to confirm your membership within the organization. Further details will be sent to your Club Representative once finalized.

Registration packages may be dropped off prior to the start of your league at the MSA office during regular office hours Monday – Friday, 8.30 am – 4.30 pm. To accommodate the many cards to be processed the MSA office (205-200 Main Street) will be open after office hours on **October 9th and October 21st, 2008, from 5:00 – 8:00 p.m.**

Parking underground is available and parking stubs can be validated at the reception desk on the 2nd floor.

To facilitate processing please have the following ready when you arrive:

1. A cheque made out to the Manitoba Soccer Association for the appropriate amount for players and team officials. Please use the attached summary to record your payment. **Please note that cash will not be accepted this evening and player registrations will not be processed unless the Indoor Senior Team Registration Forms and the Team Rosters have been received. This may include the electronic version if the online database is in operation.**
2. All picture I.D. cards completed with picture glued on the card, players name, birthday and signature.
3. Registration form Parts A, C, **D**, completed.
4. Completed Roster with information on the players being registered (as submitted through the online database if in operation).
5. Complete and submit the Indoor Senior Team Registration Forms.





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Please be advised the registrations must be left for processing and will be ready for pickup by your team within two working days. Please note that your team registration packages may be dropped off prior to the registration evening without a surcharge, but they will be available for pickup two working days after the registration evenings.

If you choose to register players in the MSA office prior to the commencement of your League's playing season and/or on dates and times other than those provided above a surcharge of \$5.00 per player and/or \$25.00 per team will be charged.

The cost of registration is: players \$ 41.00 for first team and \$5.00 per additional team, coaches \$12.00, officials \$12.00.

Cards processed at the registration night or processed after the start of the team's league's playing season will not be subject to a surcharge. After the season starts cards may have to be left for up to 24 hours for processing so do not bring them to the office for processing without leaving enough time before your game.

Blank 2008-2009 Indoor Player Registrations are available when you register your team with the League and at the MSA Office. Picture ID cards are available for those not previously registered indoors in 2007-2008 or outdoors in 2008 or are "new" indoor players. The picture for the ID must be an actual picture (head and shoulders). Photocopies and printouts of pictures are not acceptable.

2008 outdoor players playing in an indoor team must have Section D of the hard copy of their outdoor card completed by their indoor team when registering indoors for 2008-2009. Section D indicates the player's 2008-09 indoor team and once completed by the team the card must be presented at the MSA office to be officially validated (stamped). 2008 outdoor players playing indoors do not have to pay the annual \$41.00 fee as it has already been paid but will be subject to the \$5.00 extra team fee for registration on a second and third team.

Do not send individual players to the office to register, until the season has already started, as there is a registration night set up prior to the league starting.

Player registrations will not be processed unless both the picture I.D. and the cardstock form are completed.

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The Indoor Team Registration Form and the Team Roster (the MSA database copy if in effect) must be submitted at the time of registration. Registrations will not be accepted without the team registration form and the team roster.

Clubs/Teams are responsible for ensuring all the information on the registration form is correct. If it is found that the player is illegally registered, and is therefore ineligible, the Club/Team will be dealt with according to the MSA Disciplinary Mandatory Minimums and may forfeit ALL GAMES the ineligible player has played in. Check birthdays (youth player eligibility) and where the player last played: other Province, other Country, professional or amateur, under suspension, etc.

Players born in 1990 – turning 18 in 2008 - are eligible to register as Youth or Senior for 2008/2009 Indoor season. Players born in 1991 or later are not eligible to register as a senior until after January 1, 2009.

Only registered players, the registered coach and team officials, i.e. those with proper registrations, will be permitted on the bench or in the designated team area adjacent to the field of play. The coach and team officials are responsible for the conduct of the team players, staff and their fans.

Coaches and team officials (managers) must have the appropriate I.D. card and registration. If they only have a coach or officials I.D. card they will not be eligible to play.

2. INDOOR TEAM PLAYER CARDS

A valid card for the 2008-2009 indoor season (October 2008 – April 2009) is a laminated registration picture ID and a 2008-2009 cardstock registration form for a team which is a member of an affiliated Indoor Soccer League.

All players must have a valid up to date 2008-2009 indoor player registration card with the picture ID (picture ID from a previous year may be used) in order to play.

Unless both items are present (similar to a driver's license) at the game the player will not be permitted to play. Picture I.D. card from previous year(s) can be used.

These cards will be checked by the referee or timekeeper in every game regardless of the league to ensure they are valid for that game.



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If it is discovered that the card appears to be suspect for reasons such as:

- Signature on the picture I.D. does not match the signature on the form.
- Players name on the form does not match the picture I.D.
- The date on the registration form is not current.
- The picture I.D. does not match the player.
- Any other discrepancy including if the team is not listed on the form and not validated.

The referee/timekeeper will inform the team that he/she suspects the card is not valid and therefore if the player plays he/she may be ineligible and that the referee will confiscate the card at the end of the game. It will be the team's decision as to whether the player plays.

The referee will keep the suspect card at the end of the game and submit it to the authorities (League or Association) for investigation.

Clubs should be aware that if a player is proven not to have been registered then the club would be dealt with according to the MSA Disciplinary Mandatory Minimums and may forfeit the points in that game and any other games that the player had played in as an ineligible player.

3. PLAYERS PLAYING FOR MORE THAN ONE INDOOR TEAM

As you are aware some Indoor players wish to play for more than one team. The usual practice is for a player to sign and register with one team/club. That club is responsible for the player's conduct. As well the player is "bound to the team for which he/she has signed, unless transferred or released as provided by in the rules, until the end of his/her league's playing season." (CSA rule 3,B,i ,b)

However, the CSA rules also state that "a provincial association may at its discretion enact regulations to allow a player to play for more than one amateur team...(but) a player may not register or play for more than one team in the same league or cup or age group competition." (CSA rule 3,B,i,e)

In an effort to accommodate players and provide them with more opportunities to play Indoors the Association will permit registered players to play for more than one team but only one team in any league. The player and team are subject to the rules of the league in which they are playing. Only **co-ed players** may play on more than one team in the same league, that is the co-ed team and their "other" team.





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A co-ed team is defined as one where “the goalkeeper may be of either gender; there shall be an equal or greater number of female outfield players on the field than men on each team for the duration of the game.”

All such players will have a 2008-2009 Indoor MSA registration (form and picture I.D. card) from their Indoor team(s). In the case of women registered Indoors with the Winnipeg Women’s Soccer League and who want to play co-ed in another league they will be required to have their co-ed team complete PART D as team 2 or 3.

Please note the following conditions:

The team/club for which the player is playing i.e. on game sheet, on bench, on the playing surface, or when a disciplinary incident occurs is responsible for the players’ conduct at that time. That club/team will be subject to any fines suspensions or other sanctions arising out of the incident.

Indoor leagues will be responsible for policing their own player eligibility in all circumstances including cross over situations (player playing in one league and also playing in another such as women playing Co-ed, players playing on Old-timers teams etc.).

League disciplinarians will keep players cards during suspensions so the player cannot play in any affiliated leagues during the term of their suspension. In effect a player suspended in one league will not be able to play in another league during the term of his/her suspension.

4. DISCIPLINE

When a player is given a red card (sent off, ejected) his/her player I.D. Card is kept by the referee and sent to the League Disciplinarian along with the referee’s report on the incident.

Check with the League in which your team is playing as to when disciplinary hearings are scheduled. Leagues are expected to follow the MSA Disciplinary Mandatory Minimums.

Once the player has appeared at a hearing and received his/her suspension their I.D. card will be returned to them when the suspension is completed. Because the I.D. Card will not be returned to the player until any suspension is served IN THE LEAGUE IN WHICH THE MISCONDUCT OCCURED the player will not be able to play for any indoor team in any league until the suspension is over.





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If the incident involves an assault or threatening a referee the matter is dealt with by the Provincial Association. Teams and players will be notified of the time and date of the hearing. The referee and / or the Association will inform your Club that an assault report is being filed. The person alleged to have THREATENED OR ASSAULTED the referee is suspended from all soccer pending a hearing. TEAMS ARE RESPONSIBLE FOR THE CONDUCT OF THEIR PLAYERS, TEAM STAFF, AND SPECTATORS AND ARE OBLIGED TO PROTECT THE REFEREES FROM THREAT OR ASSAULT. FAILURE TO DO SO WILL RESULT IN SUSPENSIONS AND FINES.

Teams are responsible for informing their players of the consequences (possible suspensions of one to five years) of threatening or assaulting a game official.

Please see the MSA Website for a list of the Disciplinary Mandatory Minimums applicable to all Leagues.

5. REGISTERED INDOOR YOUTH PLAYERS PLAYING AS GUESTS FOR SENIOR TEAM

Players born in 1990 or earlier (turning 18 in 2008) may register as a senior player on a senior team, **or** register as a youth player.

Players born in 1991 or later may not register as a senior player until January 1, 2009. Registered youth players may play as a guest for a senior team on a "Youth to Senior" permit. (Please see procedure for Youth to Senior permit)

A youth player playing "up" for a senior team without a permit is considered an ineligible player. The youth player must have a permit and his/her youth player I.D. card present at the game.

A youth player playing "up" for an indoor senior team must be registered for an indoor youth team. Permits will only be issued to youth coaches so senior teams must contact the youth coach in advance so the youth coach can obtain a permit in a timely fashion. Most youth Districts require such permits be approved by their Club Head Coach / President / Administrator.

Please note that this process is currently review and may be changed during the season.



6. YOUTH TO SENIOR PERMITS

Youth players are permitted to play an unlimited number of league and tournament games for senior teams. Each time a youth player plays for a senior team a permit (permission) must be obtained from his/her youth club. **(See MSA Youth to Senior call up requests Policy on the MSA website)**

- STEP 1** Contact official of the player's youth club. (The youth club will be provided permits).
- STEP 2** Both the senior club and youth teams complete the permit form
- STEP 3** Copy 1 of the permit is provided to the opposing senior team at the game.
- STEP 4** Copy 2 of the permit is sent to the Youth/District Association with which the youth player is registered (in Winnipeg, the Winnipeg Youth Soccer Association). Copy 3 is sent to the Senior League with the game sheet by the referee.

Please note that this process is currently review and may be changed during the season.

REMINDERS

A player may not register as a senior player until the year in which he/she attains his/her 18th birthday.

Therefore if a player turns 18 years of age in this current year the player has the option of playing either youth or senior.

A player that registers as a youth and later decides to register as a senior must obtain a release from his/her youth club.

Youth players are not permitted to play in senior provincial challenge cup games. i.e. Competitions leading to national championships.

Note: All of the above is a summary of regulations that apply to senior player registration and is for information only. The MSA and CSA Rules and Regulations must be referred to for final authority.

7. COACH/TEAM OFFICIAL REGISTRATION

Each senior team is required to register all team officials who will be on the bench including coach, manager etc. The registered coach is responsible for the conduct of the team. **Club officials who wish to be on the players bench must be registered and have a team official's card and photo ID card.** Note: leagues may set limits for the number of team officials permitted to be on the bench so check with your league.

8. ID CARD INSPECTION PROCEDURE

1. Referees will inspect the pouches containing photo ID and player cards before each game. **If the player does not have both parts the player will not be permitted to play.**
2. Each player must have a photo ID and a hard copy player card together in a plastic pouch (similar in function to a two (2) part driver's license). Each team official (coaches, manager, etc.) on the bench must have a team official photo ID and team official card. Teams should check with their League to determine how many team officials are allowed on the bench.
3. If a player has a card that appears to be suspect for reasons such as:
 - Signature on photo ID does not match signature on player card.
 - Player's name on player card does not match photo ID.
 - Team name on player card does not match the team named on game sheet.
 - The date on the player card is not current.
 - The photo ID does not match the player.
 - Any other discrepancy.

The referee will inform the team that he suspects the player card is not valid, and therefore if the player plays he/she may be ineligible. The referee will confiscate the player's card at the end of the game. It will be the team's decision as to whether the player plays in the game.

4. The referee will keep the suspect player card at the end of the game and submit it to the authorities having jurisdiction – League or Association – for investigation.



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5. Clubs should be aware that if a player is proven not to have been properly registered with the team then the club would be dealt with according to the MSA Disciplinary Mandatory Minimums and may forfeit the points in that game and any other games that the player had played in as an ineligible player.
6. Referees will retain the ID of any player or club official ejected from the game and forward it along with the Discipline Report to the League Disciplinarian.

Teams are advised to make sure they get their ID cards back from the referee after the game.

9. TRAVEL TO TOURNAMENTS AND EXHIBITION GAMES

Member teams traveling to tournaments or to play exhibition games **Out of Province** must apply for permission to travel. Applications are available from the MSA office or on the website www.manitobasoccer.ca.

Tournaments must be sanctioned and/or teams hosting exhibition games must be members of leagues affiliated with Provincial, State or National Association. You also need permission of your league to travel and a league official must sign on the bottom left corner of the Travel Permit. All none playing staff must have CPIC records check that is current at the time of the travel. Please refer to the Application to Travel for detailed information and deadlines.

Should a team choose to participate in a non-sanctioned event the team and players are not covered by the MSA liability and accident insurance. As well the players and referees would not have the protection of the disciplinary system. For tournaments/exhibition games in Manitoba you should ensure the event is sanctioned or the host team is affiliated.

10. INSURANCE INFORMATION

A brochure explaining the coverage and an accident claim form is available at the office or on the MSA website: www.manitobasoccer.ca





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**INDOOR REGISTRATION
PAYMENT SUMMARY**

TEAM NAME: _____

TEAM CONTACT: _____

Number of player Registrations	_____	x \$41.00 =	_____
Number of players in additional teams	_____	x \$ 5.00 =	_____
Number of team officials registrations	_____	x \$12.00 =	_____
		Total	\$ _____

MSA Receipt Number _____

