



2010 Senior Player

MANITOBA

OUTDOOR

REGISTRATION PACKAGE

Please read ALL information inside...



**MANITOBA SOCCER ASSOCIATION
REGISTRATION INFORMATION**



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NOTE: All of the documents contains a summary of regulations that apply to senior player registration and is for information only. The MSA and CSA Rules and Regulations must be referred to for final authority.





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1. AFFILIATION

Associations, Leagues, Clubs must affiliate with the Manitoba Soccer Association. Regular members would include: Properly constituted Leagues, Associations or Clubs operating one or more teams, and groups such as Referees or Coaches Associations. To apply for affiliation use the Manitoba Soccer Association "Application to Affiliate" form which can be obtained from the MSA website. THIS FORM MUST BE COMPLETED AND SUBMITTED WITH THE APPROPRIATE FEES BY MAY 15TH FOR OUTDOOR CLUBS.

2. AFFILIATION PROCEDURE FOR CLUBS

SENIOR CLUBS: For all senior clubs but particularly **new** clubs should follow these steps:

- STEP 1** Contact your League and apply for entry. If you were a member last year be sure the league has your current mailing address. Each League has its own fee schedule and should be consulted directly.
- STEP 2** If accepted by the League, apply for affiliation with the Manitoba Soccer Association. Contact the M.S.A. office at 925-5752 for information. Cost to affiliate a club/team is **\$100.00**. **Late fees apply after 10 (\$125) and 30 (\$150) days.** Please refer to Membership Affiliation Fees on the MSA website.
- STEP 3** Obtain individual player registration cards from the M.S.A. office (see player registration procedure).





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3. 2010 OUTDOOR FEE SCHEDULES FOR CLUBS/TEAMS

i. Membership Affiliation Fee	\$100.00
a. Late Fee (10 days)	\$125.00
b. Late Fee (30 days)	\$150.00
ii. Player Registration Fee	\$ 44.00
iii. Team Official Registration Fee	\$ 15.00
iv. Player Pre-Registration Surcharge	\$ 7.00
v. Team Pre-Registration Surcharge	\$ 28.00
vi. Player Transfer Fee (Team to Team)	\$ 20.00
vii. Registration/ID Card Replacement	\$ 20.00
viii. Inter-Provincial/International Player Transfer Fee	\$150.00

4. PLAYER REGISTRATION

In outdoor competitions, senior male and female players may register on a maximum of two teams including a senior male or female team and/or a senior Co-ed and/or Masters/Classics team registered with the Association. This dual registration is permitted for senior players that meet the league requirements, including age eligibility, playing on a second team that is specifically designated a Co-ed team in a Co-ed division or a Masters/Classics team in a Masters/Classics division, or players who choose the two teams to be Co-ed and Masters/Classics team.

4.1 Player Cards

- A. Clubs may obtain the individual player cards for each player they wish to sign and register up to a maximum allowed by the league in which they play. **The fee to register the player is paid when the card is processed.**
- B. Players must complete Part A and Part C of this card. The Club Manager or other team official must complete Part B, Outdoor 2010.
- C. Teams may register up to a maximum allowed by the league at any one time.



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- D. Once completed, the cards with all the appropriate information is returned to the registrar (MSA office, or designated registrar) for certification at least one day prior to the game in which the player(s) is/are planning to play.

4.2 Photo ID Cards

- A. Each player must have a photo ID card. If the player has one from a previous registration year then use it as the player does not need a new one. A current suitable picture (head and shoulders) must be glued to the card or it will not be processed. Please note that a ten year old High School Graduation picture will not be considered current and suitable. The player's card must be completed and signed by the player.
- B. Completed player cards and photo ID may be left at the M.S.A. office for processing. Do not expect to have the player cards and photo ID authorized immediately. They may have to be left at the office for up to 48 hours, therefore plan accordingly. If you require your cards right away, they can be processed while you wait but a surcharge of \$7.00 per player or \$28.00 per team will be charged.

NOTES:

- A. Player cards and photo ID will not be processed until they are properly completed.
- B. The player card and photo ID **MUST** accompany any registrations, transfers or releases.
- C. Clubs are responsible for ensuring all the information on the player card is correct. If it is found that the player illegally registered, and is therefore ineligible, the Club will forfeit all games the ineligible player has played in and pay a fine for each of those games. So check birthdays (youth player eligibility) and where the player last played: other province, other country, professional or amateur, under suspension, etc.

5. AGE ELIGIBILITY FOR SENIOR REGISTRATION

- A. Players born in 1992 are considered under 18 youth and can therefore be eligible to register and play youth soccer **or** register to play senior but not both.
- B. If a player registers to play senior and wishes to return to youth status they must obtain a written release from the senior team and then be **reinstated** as a youth player. Applications for reinstatement are available from the MSA office or the website.
- C. Those born in 1993 or later are considered under 17, 16, etc. so they may not register as a senior player. Registered youth players may play for a senior team using a youth to senior permit.

***BORN IN 1992 OR EARLIER CAN REGISTER SENIOR
(TURNING 18 IN 2010)**

***BORN 1993 OR LATER CAN'T REGISTER TO PLAY SENIOR**

6. PLAYER REGISTRATION IMPORTANT DATES

- A. Once the season commences a player must be registered on the day prior to the day of the game in which he/she wishes to play.

Example: To play on Thursday a player must be registered or transferred before office closure Wednesday.

- B. Newly registered players must be registered seven (7) days before taking part in any Provincial Championship competition.

Example: A player registered on the first day of a month will be eligible to play on the eighth day of the same month. (July 1 could play on July 8).



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NOTE: CSA Rules & Regulations: "A player may not register or play for more than one team in the same league, or cup, or youth age group competition." Please refer to the Provincial Championship entry information for details on deadlines on player registration and transfers.

- C. Players released to the pool may be taken from the pool at any time based on league rules. Leagues may establish deadlines for transfers and new registrations. (Exception: Provincial Championships which is set by the MSA).

7. PLAYER TRANSFERS

- A. Please note the Canadian Soccer Association rules regarding transfers: A player is allowed, "One transfer within the jurisdiction of the Association in Membership. If, however, there are no District Associations in any Province, players in that Province shall be entitled to three transfers within the jurisdiction of such Association in Membership, **but a player once transferred cannot be transferred back to the team or teams for which he was previously registered until a period of thirty days has elapsed**".

Example

Player is released from team "A" to the pool and picked up by team "B".

The above player would be permitted three (3) such movements from team to team. However if the player wanted to return to team "A" he/she would have to wait 30 days from the date the player was released by team "A".

- B. If a player is released from team "A" to the pool, is not picked up by another team and then returns to team "A", the player would not have to wait 30 days but the movement would be considered one of his/her three (3) transfers.
- C. **TRANSFER FORM:** Releasing or transferring team/club completes a release form to release player to pool or for transfer. Team/club picking up player from pool or from the releasing team completes a new player card.
- D. **TRANSFER PROCEDURE:** Senior transfer forms shall be processed by the MSA. The transfer fee is \$20.00. Players from the pool returning to the same team that released them will not be charged the \$20 transfer fee.





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STEP 1 The Senior Team or Player: Obtains a player release form available from the M.S.A. office.

STEP 2 The Releasing Club shall: Complete the portions of the form as required. The release form, player card and photo ID are returned to the office of the registrar.

STEP 3 The Receiving Club shall: Complete the new player card as required and submit to the registrar (M.S.A. office) with **photo ID** for processing release and/or transfer. A club wishing to obtain a player from the pool or by transfer must complete a new player card.

Note: Releases and transfers will not be processed unless the transfer form is completed and the player card and photo ID from the releasing/transferring team is returned to the office.

Note: The Senior Player Release form is also available on the MSA website:
www.manitobasoccer.ca

8. INTERNATIONAL / INTER-PROVINCIAL TRANSFERS

Any player having played organized soccer transferring to or within Canada must receive an International / Inter-Provincial transfer **prior** to playing.

Please be advised that if your club is contemplating registering a player who last played in a jurisdiction other than the Manitoba Soccer Association he/she will not be registered unless he/she has the following documents.

- A. If last registered in another Province: A Provincial release confirming he/she is free and clear of any disciplinary action and/or obligations to his previous Provincial Association.
- B. If last registered in another Country: A F.I.F.A. INTERNATIONAL release from his country's National Soccer Association as required by F.I.F.A. approved by the Canadian Soccer Association. **A letter from his club/team is not acceptable.** Fee: \$150.00

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- C. If registered in another Province during the current season: A release from his Provincial Association. Such a release and subsequent registration in Manitoba will be considered an Inter-Provincial transfer and be subject to all transfer rules and fees.
- D. A player who has been registered as a professional in Canada or another jurisdiction: must have a release from the **Canadian Soccer Association**, or country in which the player last played and must be reinstated as an amateur player.

In all of the above circumstances the Manitoba Soccer Association will seek confirmation of a player's status from the appropriate governing body if requested by the player or club **at the club's expense**.

9. YOUTH TO SENIOR PERMITS

Youth players are permitted to play in league and tournament games for senior teams as per the league rules. Each time a youth player plays for a senior team a permit (permission) must be obtained from his/her youth club. **(See MSA Youth to Senior call up requests Policy)**

- STEP 1** Contact official of the player's youth club (The youth club will be provided permits).
- STEP 2** Both the senior club and youth teams complete the permit form
- STEP 3** Copy 1 of the permit is provided to the opposing senior team at the game.
- STEP 4** Copy 2 of the permit is sent to the Youth/District Association with which the youth player is registered (in Winnipeg, the Winnipeg Youth Soccer Association). Copy 3 is sent to the senior league with the game sheet by the referee.

REMINDERS

- A. A player may not register as a senior player until the year in which he/she attains his/her 18th birthday.
- B. Therefore if a player turns 18 years of age in this current year the player has the option of playing either youth or senior.



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- C. A player that registers as a youth and later decides to register as a senior must obtain a release from his/her youth club.
- D. **Registered youth players are not permitted to play in senior Provincial Championship games i.e. competitions leading to national championships.**

10. COACH/TEAM OFFICIAL REGISTRATION

Each senior team is required to register all team officials who will be on the bench including coach, manager etc. The registered coach is responsible for the conduct of the team. Failure to register a coach could result in a team being fined. **Club officials who wish to be on the players bench must be registered and have a club official's card and photo ID card.** Note: leagues may set limits for the number of club officials permitted to be on the bench so check with your league.

Please Note – All coaches, managers, and team officials registered with or named on a team roster must have completed the online Respect in Sport course as required by Sport Manitoba. The Respect in Sport number must be provided on the official roster and card or the registration will not be approved by the Association. Players who are also listed as coach, manager or team official must have a Respect in Sport number

11. ID CARD INSPECTION PROCEDURE

- A. Referees will inspect the pouches containing photo ID and player cards before each game. **If the player does not have both parts the player will not be permitted to play.**
- B. Each player must have a photo ID and a hard copy player card together in a plastic pouch (similar in function to a two (2) part driver's license). Each club official (coaches, manager, etc.) on the bench must have a team official photo ID and team official card. Teams should check with their League to determine how many team officials are allowed on the bench.
- C. If a player has a card that appears to be suspect for reasons such as:
- Signature on photo ID does not match signature on player card.
 - Player's name on player card does not match photo ID.
 - Team name on player card does not match the team named on game sheet.



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- The date on the player card is not current.
 - The photo ID does not match the player.
 - Any other discrepancy.
- D. The referee will inform the team that he suspects the player card is not valid, and therefore if the player plays he/she may be ineligible. The referee will confiscate the player's card at the end of the game. It will be the team's decision as to whether the player plays in the game.
- E. The referee will keep the suspect player card at the end of the game and submit it to the authorities having jurisdiction – League or Association – for investigation.
- F. Clubs should be aware that if a player is proven not to have been properly registered with the Club then the club would be fined and forfeit the points in that game and any other games that the player had played in as an ineligible player.
- G. Referees will retain the ID of any player or club official ejected from the game and forward it along with the Discipline Report to the League Disciplinarian.

Clubs are advised to make sure they get their ID cards back from the referee after the game.

12. TRAVEL TO TOURNAMENTS AND EXHIBITION GAMES

Member teams traveling to tournaments or to play exhibition games **Out of Province** must apply for permission to travel. Applications are available from the MSA office or on the website www.manitobasoccer.ca.

Tournaments must be sanctioned and/or teams hosting exhibition games must be members of leagues affiliated with Provincial, State or National Association. You also need permission of your league to travel and a league official must sign on the bottom left corner of the Travel Permit. All none playing staff must have CPIC records check that is current at the time of the travel. Please refer to the Application to Travel for detailed information and deadlines.

Should a club choose to participate in a non-sanctioned event the team and players are not covered by the MSA liability and accident insurance. As well the players and referees would not





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have the protection of the disciplinary system. For tournaments/exhibition games in Manitoba you should ensure the event is sanctioned or the host team is affiliated.

13. INSURANCE INFORMATION

A brochure explaining the coverage and an accident claim form is available at the office or on the MSA website: www.manitobasoccer.ca

